

**Town of Freetown  
2369 McGraw Marathon Rd  
Marathon, NY 13803  
November 9th, 2016**

2017 BUDGET MEETING: of the Town Board of the Town of Freetown, NY was held November 9th, 2016 at the Town Hall. Town Supervisor Randy Hopkins called the meeting to order at 6:30 p.m.

**Present:**

Town Supervisor:	Randy Hopkins
Councilpersons:	Robert Stewart
	William Contri
	Crystal Clough
	Mary Mackey
Town Clerk:	Serina Ingrahm
Highway Superintendent:	Art Hawley

**Guests:** Gail Heady, Michael Bellefleur Sr., Clarence Wright Jr, Ann Homer, Freetown Fred (Elwood Bryan), Steven Strough, Shirlene Strough.

The Town of Freetown reviewed and agreed on the 2017's budget.  
Meeting Adjourned at 6:59pm.

**Motion 73:** Made by Councilperson Mary Mackey and seconded by Councilperson William Contri to accept the 2017's budget as is.

<b>Votes:</b>	Councilpersons:	Mary Mackey: Aye
		Crystal Clough: Aye
		William Contri: Aye
		Robert Stewart: Aye
	Supervisor	Randy Hopkins: Aye

**Passed**

**The Regular Monthly Meeting of the Town Board of the Town of Freetown, NY was held November 9th, 2016 at the Town Hall. Town Supervisor Randy Hopkins called the meeting to order at 7:00 p.m.**

**Motion 74:** Made by Councilperson Robert Stewart and seconded by Councilperson Mary Mackey to accept the minutes of October 12<sup>th</sup> meeting.

<b>Votes:</b>	Councilpersons:	Mary Mackey: Aye Crystal Clough: Aye William Contri: Aye Robert Stewart: Aye
	Supervisor:	Randy Hopkins: Aye

**Passed**

**NEW BUSINESS:**

**Town Code Enforcement Officer (Tom Williams):**

Tom was invited to answer questions from the Town Board and the Town people concerning town zoning laws, codes and permits. Tom stated that a permit wasn't needed for buildings under 144sq ft. (12'X12'). Mr. Bellefler has concerns about an addition going on a camper on Freetown Xing Rd. Tom stated not attached not an addition, meaning that if the structures don't support each other, it's not an addition. Mr. Bellefleur is also concern about John Byler building permits on Sperry Rd. Tom Williams stated eventually John is going to put in an Amish wood furniture store. Code states that your holes for building a structure is 4 ft. deep but if you reach hard pan or shale even at 2 ft., you can stop digging and use that as your footer (foundation). Code also states that any bedroom has to have two means of egress which includes doors or windows totaling 5 sq. ft. Supervisor Hopkins had a request from Samuel Hershberger for a refund on a building permit purchased on February 25<sup>th</sup> 2016 for \$165.00 that was never executed. Councilperson Clough would like the board to come up with a local law or policy for partial refunds on building permits. The Board will discuss a decision on the refund for Samuel Hershberger in December's Board Meeting.

**Becky Bailey (Bookkeeper):**

Becky Bailey attended the Board meeting per request of the Councilpersons to answer any question the board might have regarding our Town finances. Becky stated that as far as she knew the 2012 to current year were caught up with back balances and fines. The Board will take into consideration the purchasing of QuickBooks, through the Bookkeeper or independently for easier communication between the Town Supervisor and the Bookkeeper. The Town Supervisor needs to sit down and thoroughly explain the account codes so that she is able to more correctly record revenues and expenses.

**HIGHWAY:** Superintendent Hawley requested the Board review and re-write the employee hand book in particular the hiring and firing of highway personal. The Board Member will review the hand book over the next month and send their comments to the Supervisor to incorporate them into the original handbook. The handbook will be added to the agenda for the December's meeting. Superintendent Hawley has purchased and installed eight recapped tires and studs for the 2004 GMC dump truck. The truck is ready for winter. The new

2015 plow truck (Tim's truck) is ready for winter .Superintendent Hawley stated that all the CHIPS paperwork has been filed. There has been no news on the Pine Hill Bridge project. The 2004 international went to Henderson in Watertown, NY to get the new sanding unit refurbished at the price of \$9,900. The one-ton is also ready to clear snow at the intersections and the bus turn-arounds.

**OPEN FLOOR:** Tax Collector Gail Heady will know more about the new software (ATC) at the December Board Meeting. Councilperson Crystal Clough would like an end of year report from MAVAC Ambulance.

**Motion 75:** Made by Councilperson Robert Stewart and seconded by Councilperson Crystal Clough to pay bills.

<b>Votes:</b>	Councilpersons:	Mary Mackey: Aye Crystal Clough: Aye William Contri: Aye Robert Stewart: Aye
	Supervisor:	Randy Hopkins: Aye

**Passed**

**Motion 76:** Made by Councilperson Crystal Clough and seconded by Councilperson Robert Stewart to pay from general account.  
General \$5,616.01  
Highway \$2,059.43

<b>Votes:</b>	Councilpersons:	Mary Mackey: Aye Crystal Clough: Aye William Contri: Aye Robert Stewart: Aye
	Supervisor:	Randy Hopkins: Aye

**Passed**

**Motion 77:** Made by Supervisor Randy Hopkins and seconded by Councilperson Robert Stewart to adjourn meeting at 9:14 pm

<b>Votes:</b>	Councilpersons:	Mary Mackey: Aye Crystal Clough: Aye William Contri: Aye Robert Stewart: Aye
	Supervisor:	Randy Hopkins: Aye

**Passed**

