

**Town of Freetown  
2369 McGraw Marathon Rd  
Marathon, NY 13803  
December 12, 2018**

The regular monthly meeting of the Town Board of the Town of Freetown, NY was held December 12, 2018, at the Town Hall. Town Supervisor Lisa Grinnell called the meeting to order at 6:34 p.m.

<b>Present:</b>	Town Supervisor	Lisa Grinnell
	Councilpersons:	Terry Wolff William Contri Crystal Clough Mary Mackey
	Town Clerk:	Serina Ingrahm

**Guests:** Gail Heady, Tax Collector, Tim Brown' Highway Employee

**Motion 63:** Made by Supervisor Grinnell and seconded by Councilperson Wolff to approve the minutes for November 14, 2018.

<b>Votes:</b>	Councilpersons:	Mary Mackey: Aye Crystal Clough: Aye Terry Wolff: Aye William Contri: Aye
	Supervisor:	Lisa Grinnell: Aye          Passed

Monthly reports from the Town Clerk, Justice and Code Enforcement Officer were received and passed along for review.

UNFINISHED BUSINESS: A discussion took place on whether or not the Town Board can request Highway Superintendent Hawley to attend the monthly board meeting. According to law and policies he has no obligation to attend the monthly board meetings, Town Board would appreciate his presence to answer any questions they may have on his vouchers and /or highway related subjects.

Councilperson Clough discussed outside of the meeting and provided Highway Superintendent with contact information about using an Anti-corrosive neutralizer on the salt trucks during storage.

Councilperson Clough inquired whether or not the Highway Employees were offered video trainings. Tim Brown identified the annual training.

New door lock were installed. One to the back door of the meeting room, one to the door between Highway Superintendent office and garage, the last two were for the bathrooms in case of accidentally lock outs.

The trees in front of town hall were trimmed verse cut as decided by Highway Superintendent.

Town Board still hasn't decided what to do with the recycling building that needs repairs.

No sign replaced, as of yet for the "smile your on camera" that hangs on front of the town hall.

No training on the cameras as of yet, between Supervisor Grinnell and Tim Brown (Town Highway employee).

Verizon will be offering broad band internet to select town residences in the near future.

Councilperson Clough suggested we use a meeting agenda to keep track of tasks to be done.

On that said agenda in April 2019, a field trip to the park to discuss projects to be done.

Town received a grant about 10 years ago (Tom James) purchased from Home Depot about 20 pieces of fence, 4 foot tall and 8 foot wide, they need new posts the current ones rotted off, board members made a decision on a meeting taking place in April to decide on projects for the park in 2019.

Councilperson Clough spoke to Mike Maxwell regarding the status of the revaluation project.

Mike Maxwell indicate that he has completed his part, his invoice has been sent to the town with the remainder to be used for his presents at the grieves meetings.

**NEW BUSINESS:** Town Board members decided to Audit Justice Books on January 16, 2019 at 5 pm at the Town Hall.

Councilperson Clough informed the board members that the Cortland County Youth Bureau received a three year grant. Freetown Town Clerk will request more information from Rebecca Smith Youth Bureau.

Councilperson Contri inquired on the usage of the new plow truck, employee Tim Brown stated its being used.

Gail Heady inquired about employees eating in the meeting room, the highway employees were asked not to eat in the meeting room do to a lack of clean-up.

Gail informed the board members the female bathroom sink is leaking and causing damage to walls and tiles.

Supervisor Grinnell will contact Hines Plumbing to come fix the problem.

Supervisor Grinnell and board members have received a copy of the audit from the State Comptroller office. There were 3 key findings on what needed to be done. One issue was in transferring of funds from one account to another. Supervisor Grinnell decided to keep a log of her transactions. Councilperson Mackey asked Supervisor Grinnell if Mr. Hannah had any suggestions on how to better transfer money from quick books to excel. Supervisor Grinnell has to complete a letter of improvement by January 3, 2019.

Supervisor Grinnell will confirm who's doing the account work Becky Bailey or her staff.

Supervisor Grinnell will request 6 rolls of stamps for the revaluation mailing, and bill for 2019.

Councilperson Clough noticed Improvement Capital Outlay is in red for \$94,000.

**Motion 63:** Made by Councilperson Mackey and seconded by Councilperson Contri to approve \$2,000 transfer from employee benefits hospital/medical account DA9060.8 to pay the town's annual contribution to employee retirement fund.

**Votes:** Councilpersons: Mary Mackey: Aye

Crystal Clough: Abstained  
Terry Wolff: Aye  
William Contri: Aye  
Supervisor: Lisa Grinnell: Aye Passed

**Motion 63:** Made by Councilperson Clough and seconded by Supervisor Grinnell to pay bills from following accounts, vouches 214-233.

(A) \$6,593.49

(DA) \$ 9,755.08

**Votes:** Councilpersons: Mary Mackey: Aye  
Crystal Clough: Aye  
Terry Wolff: Aye  
William Contri: Aye  
Supervisor: Lisa Grinnell: Aye Passed

Meeting Adjourned at 9:35 pm.

Acknowledged by Town Clerk,  
Serina Ingrahm