

**Town of Freetown
2369 McGraw Marathon Rd
Marathon, NY 13803
November 14, 2018**

The regular monthly meeting of the Town Board of the Town of Freetown, NY was held November 14, 2018, at the Town Hall. Town Supervisor Lisa Grinnell called the meeting to order at 6:42 p.m.

Present:	Town Supervisor	Lisa Grinnell
	Councilpersons:	Terry Wolff
		William Contri
		Crystal Clough
		Mary Mackey
	Town Clerk:	Serina Ingrahm
	Highway Superintendent:	Art Hawley

UNFINISHED BUSINESS:

Re-Val Project: Cortland County Real Property contacted Councilperson Clough and was informed that Mike Maxwell (Assessor doing the re-val for Freetown) has been in touch with them on behalf of the town's properties. Councilperson Clough will keep tabs on Mr. Maxwell's progress.

Monthly reports from the Town Clerk, Highway Superintendent, Justice and Code Enforcement Officer were received and passed along for review.

Supervisor Grinnell received a letter from Verizon who will be doing WIFI- broad band work in our town, any permits needed will be acquired by Verizon.

Sylvia Boice from Marathon Village clerk's office informed Supervisor Grinnell that no students participated in the 2018 summer swim program, no payment due.

Regular meeting closed at 8:33pm.

PUBLIC HEARING: Meeting called to order at 8:34 pm by Supervisor Grinnell on increasing the Property Tax Levy for budget 2019.

The Town Board worked on the budget and came in at the 2% increase cap. Local Law #3 of 2018 is not needed to go over tax levy for budget for 2019.

Public hearing meeting closed at 8:36 pm.

Re-open regular meeting at 8:37pm.

Motion 60: Made by Supervisor Grinnell and seconded by Councilperson Mackey to approve the 2019 budget as written with a 2% increase.

Votes: Councilpersons: Mary Mackey: Aye
Crystal Clough: Aye
Terry Wolff: Aye
William Contri: Aye
Supervisor: Lisa Grinnell: Aye Passed

UNFINISHED BUSINESS: The following topics were reported to Councilperson Clough by Highway Superintendent Hawley as he was unable to attend this meeting:
Superintendent Hawley submitted an estimate for the overhead door from Over Head Company, Councilperson Clough requested Superintendent Hawley to get another estimate to be compared in price.
Superintendent Hawley will bring in the grill grate for winter storage.
Superintendent Hawley decided to only trim the trees hanging over the Town Halls entryway instead of removing the entire tree.
Superintendent Hawley still hasn't obtained a permit for beaver trapping as he indicated there is no problems with flooding at this time.
Superintendent Hawley has not yet found a "smile your on camera" sign to replace the one that has been removed, he plans to have a new one made by Graphic Plus in Marathon
Supervisor Grinnell hasn't received training on the use of the security cameras from Highway Dept. as of yet.
Councilperson Clough requested that the Superintend Hawley to keep a log or record of the use of the town pickup truck
There is no record of training for our Towns Code Enforcement officer. Councilperson Clough would like to have proof of his training for his position with Freetown.
Councilperson Clough received a complaint about back door to the Garage being left open.
Town clerk reported door handles/ locks were replaced to the Superintendent office door into the garage, both bathrooms and the door between the two garages.
Highway Superintendent Hawley has painted the plow that sits outside the Town Hall as a land mark.
Superintendent received a check for scrap metal collected from the town Hall and received \$142.80.
Dog Enumeration continues by Town Clerk.
The building that housing the recycling Attendant need some repairs and has not yet been done.
Councilperson Clough suggested we lock the recycling trailer bins up during non-business hours to prevent unwanted garbage dumping.

Councilperson Clough reached out to Association of Towns to inquire whether or not the Town Historian needed to reside in the township, indeed they must reside in Freetown. Town Board members all agreed that highway employees need to move there break room back to the garage side of the building. Supervisor Grinnell had a discussion with Joan Coombs on how she was appointed to her position as legislator for district 17. Supervisor Grinnell gave an open invitation to address our board with her intentions as a legislator.

Councilperson Clough provided contact information for Joan Coombs Phone Number 1-903-590-7208 our legislator.

Councilperson Clough was inquiring an opinion from the board on a panic button for the Town Hall for safety concerns. Councilperson Contri informed the board the panic button was part of the radios in the trucks and would cost about \$3,000 per radio.

CCTVS: Councilperson Clough CCTVS representative brought some informational posters on emergency readiness (FEMA) see file Emergency plan and procedure instructions –MINS-Oct. 2018. There is training DVD's available if Highway Superintendent would like to provide to his employee's. Councilperson Clough also informed the Board that Superintendent Hawley needs to have a sexual harassment policy in place, Freetown already has this policy in the workplace violence policy.

Councilperson Clough informed the Board if we had a Sunoco Gas card we should order a replacement for the stations the town uses.

Motion 61: Made by Supervisor Grinnell and seconded by Councilperson Wolff to approve the minutes for October 2018 with corrections.

Votes:	Councilpersons:	Mary Mackey: Aye	
		Crystal Clough: Aye	
		Terry Wolff: Aye	
		William Contri: Aye	
	Supervisor:	Lisa Grinnell: Aye	Passed

Motion 62: Made by Councilperson Wolff and seconded by Supervisor Grinnell to appoint Anthony Olsen to another term on the Grievance Board.

Votes:	Councilpersons:	Mary Mackey: Aye	
		Crystal Clough: Aye	
		Terry Wolff: Aye	
		William Contri: Aye	
	Supervisor:	Lisa Grinnell: Aye	Passed

Motion 63: Made by Councilperson Clough and seconded by Councilperson Wolff to pay vouchers 182-213 from the following accounts.

(A) General \$3,936.08
(DA) Highway \$22,062.20

Votes: Councilpersons: Mary Mackey: Aye
 Crystal Clough: Aye
 Terry Wolff: Aye
 William Contri: Aye
 Supervisor: Lisa Grinnell: Aye Passed

Meeting Adjourned at 9:15 pm.

Acknowledged by Town Clerk,
Serina Ingrahm